



# Anglo American University Emergency Student Fund

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The Anglo American University Emergency Student Fund was established in 2022 through the fundraising of Letenska Life Independent School Magazine. The fund was created with the money collected through the purchase of bookmarks and stickers by members of the AAU community as well as an anonymous donor. The anonymous donor contributed 50,000 CZK, and the student fundraiser collected 10,000 CZK from sales from their funding. The fund will be allocated based on the needs of the requesting students and the criteria described below. The fund will increase finances as more fundraisers and donors contribute throughout the year and will be present throughout the future of AAU.

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## **ELIGIBILITY\***

- Applicants must be part-time or full-time students in a degree program.
- The expense must be unexpected, unforeseen, and urgent, unavoidable.
- Applicants may also have unexpected financial hardships that have heightened over time and need temporary aid to continue their studies.

\* the listed criteria for eligibility can be modified at any moment based on the committee's unanimous decision if they believe it needs to be done to be more inclusive

## **CRITERIA\***

- Applicants are requesting funds to support well-being in everyday life.
- Applicants need immediate financial hardship from an emergency, accident, or other unexpected critical incidents.
- Applicants request funds due to emergency circumstances which have risen over time and ongoing political conflicts.
- Applicants can provide written requests stating the need, the situation(s) which led to the request, and why the amount is needed.
- The expenses requested from the fund are essential for the applicant to continue their education at Anglo American University.

\* The listed criteria of applicants can be modified at any moment based on the committee's unanimous decision if they believe it needs to be done to be more inclusive

## **DISTRIBUTION OF FUNDS\***

**\* Fund requests are at the discretion of the committee. They have any right to modify (increase, decrease, deny) any request based on their unanimous decision**

<b>Conditions</b>	<b>Scholarship Level</b>
Limited need is required in the request. Still, some financial need is demonstrated until the student can self-sustain. The student can pursue their education with minimal financial distractions.	25%
The situation described by the student hinders their learning by 50%. Still, the funding request will provide minimal support in the student's educational efforts, but it will allow them to have support to proceed towards a more sustainable solution.	50%
The student's ability to study is greatly affected due to a financial burden. There is a requirement for more significant, but not complete, financial support based on their request. The student can continue their educational journey with a majority, not complete, financial support.	75%
Student is facing extraordinary, unforeseen circumstance which entirely threatens the student's ability to pursue their education. The student requires full financial support to further their education plan with obstacles. If the student does not receive the total amount, their ability to study will be entirely hindered, leaving them without education.	100%

## **PROCEDURE**

- Applicants will fill out a Google Form which will lead directly to the fund secretary, who will assign a number to the applicant to maintain privacy and confidentiality for students and avoid bias for the scholarship committee.
  - The questions must be answered thoroughly and with as much detail as possible while avoiding using personal information such as names/family names, program, year, and direct information, which can lead back to applicants.
    - Any applicant who mentions personal information such as name or program will void their fund request
  - The applicant can attach any necessary documentation which supports their fund request in terms of proving need or unforeseen financial crisis which is hindering.
- Applications will be reviewed by the committee, consisting of George Hays II, Marharyta Tykhonovych, Yulia Sheveleva, Chris Shallow, and William Eddleston.
  - The committee shall discuss and review the given documents for each applicant and will have the ability to accept or reject the request. They can also approve and reduce the amount requested by the applicant based on their judgment.
  - The committee will stay impartial in their decision-making process and thoroughly consider each applicant's request with neutrality.
- The fund will open throughout the year, and any eligible applicant can apply at any given time until funds run out.

## **COMMITTEE GUIDELINES**

- The committee will meet when a fund request is submitted, and the applicant is made anonymous by Zdeněk Johanovský by using a numeric or alphabetical code.
- All committee members must be present (online or in-person) for the hearing.
- The decision of the committee must be unanimous to be followed.
- The committee guidelines:
  - Primary committee members have been chosen based on their good standing in the AAU community, and thus, future members must hold to the same standard:
    - Neutrality in their decision
    - Be free from prejudice and bias

- Ability to support stance on a logical level
  - Have a professional approach to the funding request
  - Five members must be on the committee at all times
  - There must be one assigned individual who maintains the confidentiality of requests for the committee hearing
- A member of the committee can choose to retire at any time but can officially leave the committee when their position is replaced
  - New member must be voted upon by the committee
  - Vote must be unanimous for new committee member
- If the committee feels that one member is a poor representative, they can vote the member out
  - They must have valid reasoning and evidence which backs up their position on the committee member's attitudes and servitude
- Once the committee votes a member out, they must work to immediately fill the role as there must be five representatives in the committee
  - Everyone can drop the name of an individual they deem as being worthy and why
    - An election will be held after the candidates are announced
- The Google Form Application
  - The Google Form Application will be used for the fund request
  - It will be shared with Zdeněk Johanovský who will maintain the information and confirm that no personal information is described in the statement regarding the request
  - Zdeněk Johanovský will make the names of the student anonymous before the statement is presented to the committee
- ALL Members of the committee (past, present, and future) and Zdeněk Johanovský will maintain the confidentiality of the information given to them.
- The committee holds the right to modify this document in a unanimous vote if they deem it necessary.
- The committee will remain as long as adequate funds are distributed to the students.